

## Poland -Two week study tour program schedule

Day	Program
Day 1	Arrival of students at BWN airport
Day 2	Welcoming session and orientation
Day 3-7	Out of bound lecture & tour
Day 8 -12	In class lecture
Day 13	Certificate Graduation Ceremony
Day 14	Departure

### A. Programme Details

#### Introduction

This two week study tour program is to provide the Polish students with the best quality and experiences whilst in Brunei. This two week tour program is designed to give students in class and outside the class holistic learning knowledge and skills.

#### B. Objective

This programme aims to meet the following;

- To better equip the students with the social environment outside of Poland.
- To provide students with study experience of an English medium international college with native speakers.
- To expose the students with Borneo culture
- International learning experiences and knowledge will propel students towards acceptance and understanding of an array of different cultural and community perspectives.
- Language acquisition is achieved through practical immersion methodology.
- To create awareness and adoption of alternative, multi-faceted approaches to learning.
- To develop the students analytical and problem solving skills.
- To enhance interest in global financial and economic issues as well as a broader general knowledge.
- To allow students the opportunity to acquire cross-cultural skills in a globalized world.

### **C. Pedagogy and programme highlights**

1. Designed with a mix of experience sharing, real life case discussions, besides lectures conducted in and outside the classroom.
2. Provide practical insights and gives non-specialists a swift appreciation of the fundamentals of finance and economics, leading to better retention of the gained knowledge
3. Participants will be provided with a copy of the teaching material
4. Participants will be awarded a certificate of participation from Kensington College of Business.
5. For the Learning Instruction, the approach is **Blended Learning** (integration of traditional face-to-face and online) using Moodle.

### **D. Provision of Trainer(s)**

Laksamana College of Business will provide 5 international well qualified lecturers for the course namely Dr Dennis Leigh Canton, Dr Paul Hirschfield, Mr Simon Keenan, Mr Luke Macan, Mr Simon and Ms Bogusia Mischke. All these international lecturers have extensive teaching experience and have excellent track record in both academic and industry level.

### **F. Teaching materials**

Laksamana College of Business will provide lecture notes, exercises/assessments, case studies and reading materials to all the participants in the class in hardcopy as well as softcopy. We will also be providing participants with interactive board technology to enhance learning experience. Virtual Learning Environment (VLE) platform will also be provided to participants in order for them to participate in online related activities.

### **G. Teaching duration and day**

The in class and out of classroom lecture will commence for a period of 2 weeks and the teaching will be conducted every day from 9.00am until 5.00pm.

### **H. Lecture Venue**

The lecture will be conducted at state of the art lecture halls in Laksamana College of Business as well as other outbound classroom venues.

### **I. Issuance of certificates**

Laksamana College of Business will prepare the KCB London certificate of the participations for students that have successfully completed the course(s). The participants who have not attended the course for more than three (3) days will not receive the certificates, unless a valid reason is provided.

### **J. Service fees**

Laksamana College of Business have quoted the price for the two week study tour program. The breakdown of the price includes the following:

- a. Fees.
- b. Teaching materials.
- c. Venue
- d. Accommodation
- e. Tour and travel

### **K.PRICE SCHEDULE**

**The total charges for the 2 week program will be USD 588 per person.**

Course Fees (Venue, Materials, Hotel Accommodation, Transportation)	USD 443
Study Tour and Travel	USD 145
Grand total	USD 588

**The fee above is inclusive of;**

- i. **Airport pickup**
- ii. **Airport drop**
- iii. **Orientation day Breakfast**
- iv. **Graduation Ceremony High Tea**

**The fee above is NOT inclusive of;**

- i. **Flight ticket**
- ii. **Daily meal**

### **L. Lecturer Allocation Table**

Lecturers : Dr Leigh Canton, Dr Paul Hirschfield, Mr Simon Keenan , Mr Luke Macann, Ms Priscilla Gomez, Ms Xin Yi

Student mentor: Mr Kong Siang ,Ms Bell, Mr Saufi, Ms Fiqah, Ms Ezwa, Mr Saldy, Ms Zara, Mr Izzad, Mr Alim, Ms Amal, Ms Amathur and Mr Teoh Tao

DAY \ SUBJECT	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
Communication Skills	DR. LEIGH (New Zealand)	LUKE MACAN (New Zealand)	DR. LEIGH (New Zealand)	LUKE MACAN (New Zealand)
Presentation Skills and Public Speaking Skills	SIMON KEENAN (New Zealand)	DR. PAUL HIRSCHFIELD (United Kingdom)	SIMON KEENAN (New Zealand)	BOGUSIA MISCHKE (Poland)
English	LUKE MACAN (New Zealand)	SIMON KEENAN (United Kingdom)	LUKE MACAN (New Zealand)	SIMON KEENAN (United Kingdom)

### M. Group Rotation Table

TIME \ SUBJECT	9.00am– 10.30am	11.00am – 12.30	1.30pm – 3.00pm	3.30pm – 5.00pm
Communication Skills	A (Tutong)	D (Belait)	C (Temburong)	B (Muara)
Presentation Skills and Public Speaking Skills	B (Muara)	A (Tutong)	D (Belait)	C (Temburong)
English	C (Temburong)	B (Muara)	A (Tutong)	D (Belait)
Communication Skills	D (Belait)	C (Temburong)	B (Muara)	A (Tutong)

Students will be divided into 4 groups. Each group will be attending the classes alternately.

Lecturers will remain in the same room for the whole day. Duration for each class session is 1 ½ hours.

Group A: Tutong

Group B: Muara

Group C: Temburong

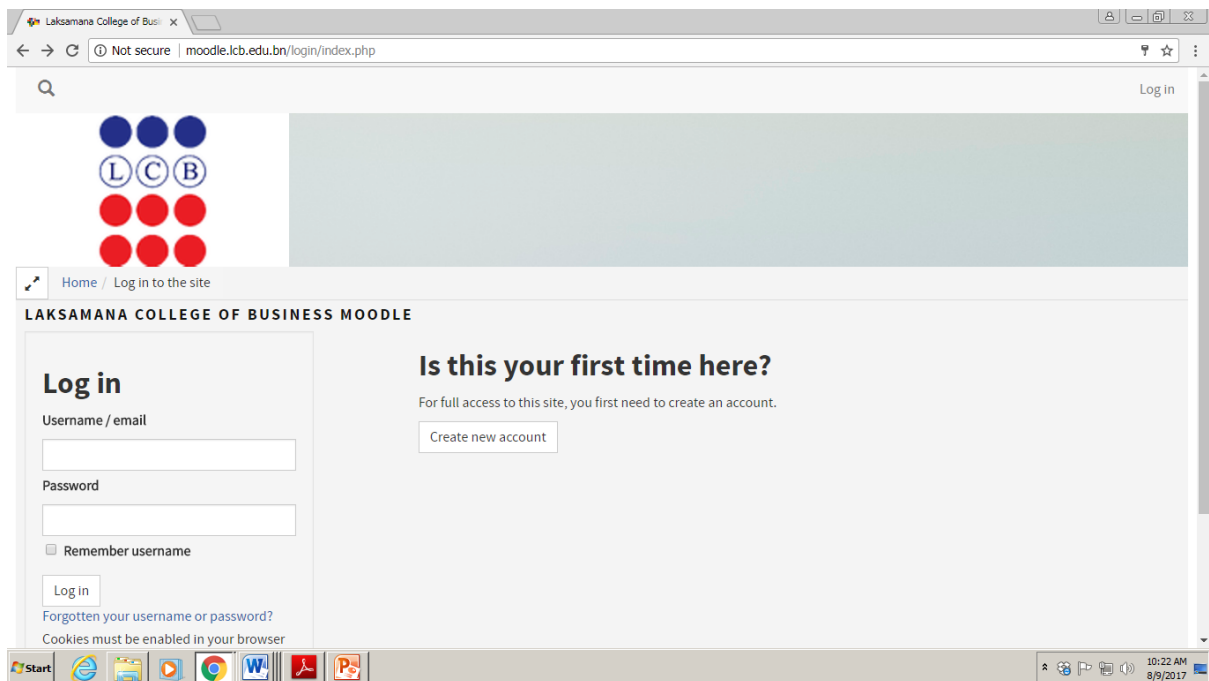
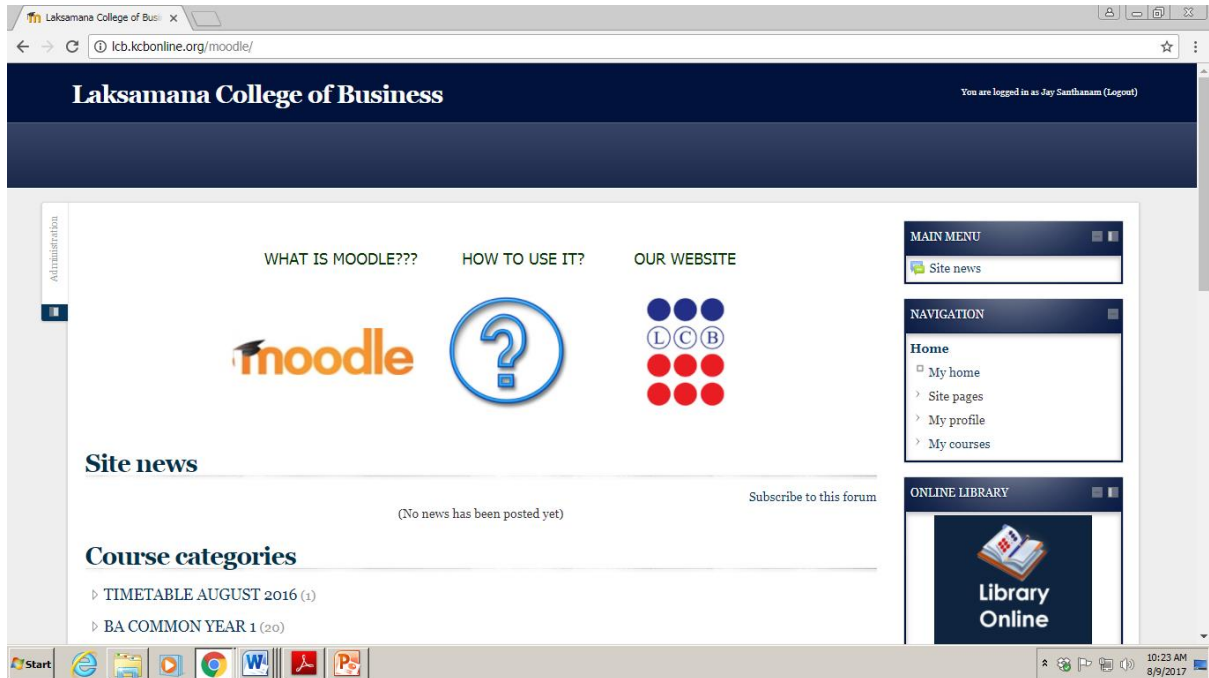
Group D: Belait

## Appendices

### Mimio Interactive Board



# Moodle – Learning Management System



# MimioClassroom

MimioTouch Board



MimioCapture



MimioPad



MimioDisplay



MimioTeach



MimioMobile

MimioBoard



MimioView



MimioProjector