

**STATUTES OF
COLLEGIUM CIVITAS**

**CHAPTER I
GENERAL PROVISIONS**

§ 1

1. The Statutes of Collegium Civitas set out the rules of organisation and operation of this non-state higher education institution, in particular the structure and responsibilities of its bodies and their functions.
2. The following terms used in the Statutes of Collegium Civitas shall be understood as follows:
 - 1) Collegium Civitas, also referred to as “Collegium” — a non-state higher education institution entered under no. 129 into the Register of Non-State Universities maintained by the minister responsible for higher education, operating under the Law and the Statutes
 - 2) Code of Administrative Proceedings — the Act of 14 June 1960 — the Code of Administrative Proceedings
 - 3) a student — a person pursuing a first- or second-cycle programme or a long-cycle master’s programme at Collegium Civitas
 - 4) a learner — a person pursuing a post-graduate programme
 - 5) a participant — a person pursuing any of the remaining forms of education
 - 6) the Law — the Law on Higher Education and Science of 20 July 2018 (Journal of Laws of 2018, item 1668, as amended).

§ 2

1. Collegium has legal personality.
2. The Founder of Collegium Civitas is the Collegium Civitas Foundation.
3. Collegium has its registered office in Warsaw.

§ 3

1. Collegium operates autonomously and independently in all areas of its operation pursuant to the Law and the Statutes, in line with the principles of academic freedom, as well as freedom of scientific research, development work and artistic creativity, following the principles set out in the Magna Charta Universitatum adopted in Bologna on 18 September 1988.
2. In matters concerning proceedings before Collegium bodies not regulated by the Statutes or separate regulations and decided by an administrative decision, provisions of the Code of Administrative Proceedings shall apply.
3. In matters not regulated by the regulations referred to in paragraphs 1 and 2, tradition and good academic practice shall apply.

§ 4

1. The Founder may make decisions regarding Collegium in cases set out in the Law and the Statutes.
2. If the Founder loses legal personality, the Founder's Benefactors shall take over as the Founder.

§ 5

1. Upon the Founder's consent, Collegium may establish branch offices, merge with other non-state higher education institutions, join federations of higher education institutions and offer degree programmes abroad.
2. Collegium may offer degree programmes in partnership with another higher education institution, a Polish Academy of Sciences institute, a research institute, an international institute, a foreign higher education institution or a scientific institution.
3. Collegium may offer individual interdisciplinary degree programmes.

§ 6

1. The minister responsible for higher education shall supervise Collegium's operations with respect to their compliance with the law, the Statutes and with the licence to establish Collegium as well as with respect to sound management of public funds.
2. The Rector shall supervise any operations conducted by the bodies and other entities operating at Collegium with respect to their compliance with the law, including compliance with applicable laws and Collegium's internal regulations.

§ 7

1. Employees, students, learners and doctoral students form the Collegium Civitas Community.
2. Collegium shall support any civic and democratic activities based on multicultural national heritage, human rights and the pluralism of thought and expression.

§ 8

Collegium's emblem is the image of "the Thinker", an illustration inspired by a sculpture by Auguste Rodin. The emblem's design constitutes Annex 1 to the Statutes.

§ 9

All forms of courses taught at Collegium are closed and based on a proprietary curriculum, unless decided otherwise by the Rector by way of a regulation or decision.

§ 10

Collegium is either an academic or vocational institution of higher education, depending on the research category obtained upon an evaluation of scientific activity.

§ 11

1. As part of its mission, Collegium offers education in Polish and foreign languages:
 - 1) in first- and second-cycle full- and part-time programmes

- 2) in post-graduate programmes and other forms of education, including courses, training courses, workshops and other forms of life-long learning and vocational training
 - 3) as part of the University of the Third Age and Children's University
 - 4) to Collegium's doctoral students and personnel.
2. Collegium is engaged in scientific and publishing activity, provides research services and transfers knowledge and technology to the economy and society.
 3. In particular, the main activities of Collegium also include:
 - 1) disseminating and building on scientific and cultural achievements, also through gathering and sharing library, information and archive collections
 - 2) initiating activities for the benefit of local and regional communities
 - 3) creating conditions for persons with disabilities to fully participate in education and scientific activity
 - 4) creating conditions for the development of students' physical culture
 - 5) developing intercultural dialogue.
 4. Collegium carries out its mission by maintaining and developing relations with national and international centres, research, academic, cultural, educational and economic institutions as well as other stakeholders and participates in the creation of the European Higher Education Area and the European Research Area.

CHAPTER II COLLEGIUM STRUCTURE AND ORGANISATION

§ 12

1. Collegium is not divided into faculties.
2. In particular, Collegium's organisational units that perform academic, scientific and research tasks include departments, institutes, centres, divisions and laboratories.

§ 13

Collegium has the following bodies:

- 1) the Senate
- 2) the President
- 3) the Rector.

SENATE

§ 14

1. The Senate is the collective body of Collegium, composed of:
 - 1) the Rector, as the Chairperson of the Senate
 - 2) the President of Collegium
 - 3) professors and Collegium professors, who shall account for no less than 50% of the Senate's makeup
 - 4) academics with a doctoral or higher degree, who shall account for no less than 20% of the Senate's makeup
 - 5) a representative of Collegium employees who is not an academic

- 6) representatives of Collegium students and doctoral students, who shall account for minimum 20% of the Senate's makeup.
2. The representatives referred to in paragraph 1 point 3, 4 and 5 are selected and appointed by the Rector by way of a regulation, subject to provisions of § 17 paragraph 1.
3. The representatives of students and doctoral students shall be elected by the Collegium Student Government and the Collegium Doctoral Student Government pursuant to the Rules and Regulations of the Collegium Student and Doctoral Student Government, without prejudice to § 17 paragraph 1.
4. Vice Rectors, the Chancellor, the Bursar, the Library Director, Honorary Rectors of Collegium Civitas, Rector's Proxies and the representative of graduates appointed by the Rector may attend Senate sessions in an advisory capacity.

§ 15

1. In particular, the Senate shall have the following responsibilities:
 - 1) adopting the Statutes
 - 2) adopting the Rules and Regulations of Studies
 - 3) adopting the Collegium strategy and approving strategy implementation reports
 - 4) conducting the Collegium operations review procedure
 - 5) giving opinions on candidates for the post of the Rector
 - 6) conferring academic degrees and arts degrees
 - 7) determining the terms and conditions, procedure and start and finish dates of students enrolment
 - 8) determining first- and second-cycle programme curricula that require consultation with the Student Government, where failure to take a position by the Student Government within 7 days from the enactment of the resolution is deemed approval
 - 9) determining curricula for post-graduate programmes and education at doctoral schools
 - 10) defining the method for confirming learning outcomes
 - 11) nominating candidates for representative bodies of the higher education and scientific community
 - 12) performing tasks involved in:
 - a) assigning levels of the Polish Qualifications Framework to qualifications awarded upon completion of post-graduate programmes
 - b) including qualifications awarded upon completion of post-graduate studies and other forms of education in the Integrated Qualifications System pursuant to the Integrated Qualifications System Act of 22 December 2015;
 - 13) awarding the title of *doctor honoris causa*
 - 14) awarding the title of "the Honorary Rector of Collegium Civitas" to a person who had an outstanding contribution to the advancement of Collegium's objects
 - 15) awarding "the Honorary Degree in recognition of services to Collegium Civitas".
2. The title of *doctor honoris causa* is the highest honorary title awarded by the Senate to the persons distinguished in the development of science, culture or social life. The title of *doctor honoris causa* shall not be awarded to current and former Collegium employees and persons who have obtained a doctoral degree at Collegium.

3. The *doctor honoris causa* conferral procedure is conducted by the Senate at the Rector's request.
4. Detailed rules of the *doctor honoris causa* conferral procedure are defined by the Senate by way of a resolution.

§ 16

1. The Senate is chaired by the Rector.
2. The term of the Senate lasts 4 years and begins on 1 September.
3. The Senate adopts resolutions in sessions in an open vote, without prejudice to paragraph 5, by a simple majority of votes in the presence of no less than half of the statutory number of members.
4. Votes on the matters referred to in § 15 point 6 are attended by members of the Senate who are professors and Collegium professors, and resolutions are adopted in the presence of no less than half of the statutory number of such members.
5. Personal matters shall be subject to a secret ballot. Personal matters mean matters related to an appointment, a dismissal or resolutions regarding responsibility.
6. At the request of a Senate member, the Senate may hold a secret ballot.
7. In the case of a secret ballot, the Senate shall appoint a ballot counting committee by an open vote.

§ 17

1. A Senate member's term of office shall expire in the case of:
 - 1) their death
 - 2) their resignation
 - 3) being dismissed under the provisions hereof
 - 4) losing the status of an academic employed at Collegium as their primary place of employment — in the case of persons referred to in § 14 paragraph 1 point 3 and point 4
 - 5) losing the status of a Collegium employee — in the case of persons referred to in § 14 paragraph 1 point 5
 - 6) losing the status of a student or doctoral student — in the case of persons referred to in § 14 paragraph 1 point 6
 - 7) a final and binding decision by a common court to disenfranchise or impose an immediate custodial sentence on the Senate member
 - 8) a final and binding decision to impose a reprimand and ban from any managerial responsibilities at Collegium on the strength of a disciplinary action or to revoke the right to work as an academic
 - 9) a final and binding decision to suspend their Collegium student rights on the strength of a disciplinary action.
2. The Senate may dismiss a Senate member at the request of the Rector or the President of Collegium. Senate members referred to in § 14 paragraph 1 point 6 may be dismissed after the legislative body of the applicable Government grants its consent.
3. The legislative body of the applicable Government may dismiss a Senate member pursuant to the Rules and Regulations of that Government.

4. The body that had appointed the dismissed Senate member shall immediately appoint a new Senate member for the current term of office as a replacement.

§ 18

1. Senate sessions shall be convened by the Rector on the Rector's own initiative or at the request of:
 - 1) the President of Collegium or
 - 2) 1/5 of the Senate members.
2. Senate sessions shall be held no less than every 6 months.
3. The agenda for a Senate session shall be proposed by the Rector who shall also indicate the date and venue of the session.
4. An invitation for a Senate session including the session agenda shall be submitted via registered mail no later than 7 days prior to the fixed date of the session.
5. Instead of a registered letter, the invitation referred to in paragraph 4 may be submitted to a Senate member via email upon their prior written consent in which they indicated the address to which the invitation should be submitted.

PRESIDENT

§ 19

1. The President is a single-person body of Collegium appointed and dismissed by the Founder. The President is a non-profit position.
2. The President of Collegium shall supervise and control the implementation of the strategy for Collegium and may put forward motions, require information and clarification on matters pertaining to the objects of Collegium.
3. The President enters into agreements with the Rector on behalf of Collegium.

RECTOR

§ 20

1. The Rector is a single-person body of Collegium. The Rector shall manage Collegium and represent it before third parties, and is the superior of Collegium employees, students, doctoral students and learners.
2. The President shall appoint and dismiss the Rector after consultation with the Senate and notify the relevant minister of the appointment.
3. The Rector shall ensure order and safety on Collegium's premises.
4. The Rector's term of office is 3 years, commencing on September 1 and ending on August 31 of the year when the term of office expires.
5. To become the Rector, a person shall have a doctoral or higher degree and meet the requirements set out in Article 20 paragraph 1 points 1-6 of the Law.
6. The Rector acts with the assistance of Vice Rectors appointed and dismissed by the Rector.
7. The Rector appoints and dismisses proxies as well as standing or temporary advisory committees, detailing the responsibilities of these proxies or committees.

8. If the Rector's position becomes vacant, the positions of Vice Rectors become vacant simultaneously, with the reservation that the Vice Rectors serve in their capacity until the new Rector and Vice Rectors are elected.
9. If the Rector's position becomes vacant before the term of office expires, the newly elected Rector shall serve until the last day of the term of office originally planned for the Rector referred to in paragraph 3.
10. The expiry of the Rector's term of office is ascertained by the President.

§ 21

1. The Rector's powers include all matters regarding Collegium, with the exception of matters reserved by the Law or the Statutes falling within the powers of other Collegium bodies; in particular, the Rector shall have the following responsibilities:
 - 1) representing Collegium
 - 2) managing Collegium, managing Collegium's finances and making decisions on Collegium's property and economy as well as taking on liabilities and managing Collegium's assets
 - 3) preparing drafts of the Statutes and drafts of the Collegium strategy as well as submitting the Collegium strategy implementation report
 - 4) performing acts in law falling under the scope of the labour law
 - 5) managing Collegium's staff policy
 - 6) ensuring the enforcement of regulations applicable at Collegium
 - 7) creating studies of a specific degree programme, level and profile
 - 8) establishing doctoral schools
 - 9) appointing and dismissing disciplinary proceedings representatives for students and academics as well as appointing and dismissing members of the disciplinary board and the disciplinary board of appeal for students and academics
 - 10) making decisions on the strength of a disciplinary action against students
 - 11) upholding the law and ensuring safety on Collegium premises
 - 12) pursuing other activities provided for in the Law and the Statutes
2. The Rector issues by way of a regulation the organisational rules and regulations of Collegium which shall define:
 - 1) the organisational structure of Collegium and the division of responsibilities within that structure
 - 2) the organisation and rules of operation of Collegium's administration.
3. The Rector establishes, transforms and dissolves organisational units, determining their terms of reference and rules of operation.
4. The Rector appoints and dismisses heads and deputy heads of organisational units.
5. Appointing a person to serve an executive role whose responsibilities include student or doctoral student affairs requires consultation with the Student Government or Doctoral Student Government, as applicable. Failure to take a position by the relevant government within 7 days is deemed approval.
6. The Rector shall bear responsibility for the Rector's actions under rules set out in the Law and separate regulations.

§ 22

1. The Rector shall appoint and dismiss the Chancellor and the Bursar after consultation with the President, detailing the range of their duties and the reporting line.

2. The Chancellor shall manage Collegium's administration and economy.
3. The Bursar shall serve as Collegium's main accountant.

RECTOR'S COMMITTEE

§ 23

1. The Rector's Committee is an advisory body to the Rector.
2. The Committee is composed of:
 - 1) the Rector, as the Chairperson of the Rector's Committee
 - 2) Vice Rectors
 - 3) the Chancellor.
3. The Rector's Committee sessions may be attended by other persons invited by the Rector.

§ 24

Rector's Committee members shall have the power to give opinions on:

- 1) establishing, dissolving and transforming organisational units
- 2) motions to appoint heads and staff of the organisational units
- 3) drafts of internal regulations
- 4) partnership agreements with domestic and international entities
- 5) other matters put forward by the Rector.

§ 25

1. Committee sessions shall be convened by the Rector on the Rector's own initiative or at the written request of one of the Committee members, no less than once a month.
2. The Rector shall determine the Rector's Committee session agenda.
3. Rector's Committee members shall be notified of a Committee session via email no later than three days before the fixed date of the session.

CHAPTER III COLLEGIUM EMPLOYEES

§ 26

1. Collegium employees are academics and other employees.
2. Any acts in law falling under the scope of labour law involving Collegium employees are conducted by the Rector or a person authorised by the Rector.

§ 27

1. To become an academic, a person shall have the qualifications set out in the Law, shall not have been punished on the strength of a disciplinary action referred to in Article 276 paragraph 1 point 7 and 8 and shall meet the requirements referred to in Article 20 paragraph 1 points 1-3 of the Law.
2. Academics are employed as members of the following groups of employees:
 - 1) teachers
 - 2) researchers
 - 3) researchers-teachers.

3. The main responsibilities of an academic who is:
 - 1) a teacher — include educating students or participating in the education of doctoral students
 - 2) a researcher — include conducting scientific activity or participating in the education of doctoral students
 - 3) a researcher-teacher — include conducting scientific activity, educating students or participating in the education of doctoral students.
4. An academic is obliged to participate in organisational works for the benefit of Collegium and continue to increase the level of their professional competence.

§ 28

1. An academic shall be employed as:
 - 1) Professor
 - 2) Collegium Professor
 - 3) Visiting Professor
 - 4) Assistant Professor
 - 5) Research Assistant or Senior Research Assistant
 - 6) Lecturer or Senior Lecturer
 - 7) Foreign Language Teacher
2. A person employed as:
 - (1) Professor — shall hold the title of Professor
 - (2) Collegium Professor — shall have a doctoral or higher degree and:
 - a) a significant teaching or professional record — in the case of teachers
 - b) a significant scholarly or artistic record — in the case of researchers
 - c) a significant scholarly, artistic or teaching record — in the case of researchers-teachers .
 - (3) Visiting Professor — may hold no academic degree of *doktor habilitowany* or academic title of Professor, if they hold an academic doctoral degree and have a significant and creative scholarly or professional record
 - (4) Assistant Professor — shall have a doctoral or higher degree
 - (5) Research Assistant — shall have a professional Master's, Master of Engineering or equivalent degree
 - (6) Lecturer or Senior Lecturer — shall have a professional Master's, Master of Engineering or equivalent degree and outstanding practical or expert experience
 - (7) Foreign Language Teacher — shall have at least a Bachelor's degree and have experience in the field of philology or linguistics.
3. The detailed responsibilities of an academic shall be specified by the Rector.
4. The responsibilities of an academic may also be carried out outside Collegium under rules set out in the work regulations.
5. Carrying out responsibilities of an academic constitutes creative activity of individual nature referred to in Article 1 paragraph 1 of the Copyright and Related Rights Act of 4 February 1994.

§ 29

1. The employment relationship with a Collegium employee is formed under an employment contract.
2. The agreement shall be made and terminated on behalf of Collegium by the Rector or a person authorised by the Rector.

§ 30

1. An academic shall bear disciplinary responsibility for any disciplinary offence constituting a violation of academic responsibilities or acts below academic professional dignity.
2. The termination of employment at Collegium shall not release an academic from disciplinary responsibility for a disciplinary offence committed during the employment.
3. The responsibility referred to in the Law and the Statutes shall not release an academic from disciplinary or professional responsibility provided for in separate regulations.

§ 31

1. The Collegium disciplinary proceedings representative for academics shall be appointed and dismissed by the Rector among academics with a doctoral or higher degree.
2. The term of the disciplinary proceedings representative for academics lasts 4 years and begins on 1 January of the year following the year in which the Rector's term began.

§ 32

1. Disciplinary proceedings shall be conducted by the Collegium disciplinary board composed of 3 members. The members of the Collegium disciplinary board shall be selected by the Rector: two academics with a doctoral or higher degree and one student.
2. A person serving as a Collegium body may become a member of the disciplinary board 4 years after they ceased to serve in that capacity.
3. The term of the Collegium disciplinary board lasts 4 years and begins with the beginning of the term of the Collegium Senate.
4. Disciplinary boards are independent in their decisions and independent of public authorities and Collegium bodies. Disciplinary boards independently determine the facts of cases and resolve legal issues and are not bound by decisions of other law applying bodies, with the exception of a legally binding conviction issued by a court and opinions of the Polish Academy of Sciences Ethics in Science Committee.
5. Disciplinary proceedings are conducted:
 - (1) in the first instance:
 - (a) by the Collegium disciplinary board — if the disciplinary proceedings representative filed a motion to apply the sanction set out in Article 276 paragraph 1 point 2 or point 3 of the Law against an academic other than the one set out in Article 277 paragraph 3 of the Law
 - (b) the Main Council of Science and Higher Education disciplinary board — in the case of an academic set out in Article 277 paragraph 3 of the Law against whom the disciplinary proceedings representative filed a motion to apply the sanction set out in Article 276 paragraph 1 points 4-8 of the Law
 - (2) in the second instance — by the Disciplinary Board of the minister responsible for higher education.

6. Upon receiving a notification of an act classified as a disciplinary offence or otherwise acquiring information about the possibility of such an act being committed, the Rector may:
 - (1) refer the matter for mediation — where the offence caused a dispute between the person referred to in the notification or information and the injured party
 - (2) impose the sanction of admonition — in the case where the offence constitutes a minor disciplinary offence and explanatory proceedings are not required in order to establish guilt.
 - (3) order the disciplinary proceedings representative to initiate the proceedings on the case.
7. Decisions of the Disciplinary Board are made by a simple majority of votes of the adjudicating panel.
8. The Disciplinary Board may decide to:
 - (1) acquit the defendant
 - (2) refrain from applying a disciplinary sanction
 - (3) impose a sanction on the defendant
 - (4) discontinue the disciplinary proceedings if the circumstances set out in Article 294 paragraph 3 and 4 of the Law apply.

§ 33

The procedure and rules of disciplinary proceedings conducted by the Disciplinary Proceedings Representative and disciplinary boards against academics are laid down by the Law and separate regulations.

CHAPTER IV STUDIES AT COLLEGIUM

§ 34

1. Collegium offers education for a specific degree programme, level and profile of study. Collegium shall assign a degree programme to at least one discipline. If a degree programme is assigned to more than one discipline, the leading discipline shall be defined in which more than half of learning outcomes will be achieved.
2. Degree programmes at Collegium may be conducted at the level of:
 - 1) first-cycle programmes
 - 2) second-cycle programmes
 - 3) long-cycle master's programmes.
3. Degree programmes may have one of the following profiles:
 - (1) a practical profile, where more than half of ECTS credits are assigned to courses developing practical skills
 - (2) a general academic profile, where more than half of ECTS credits are assigned to courses associated with scientific activity conducted at Collegium.
4. Degree programmes are conducted in the form of:
 - 1) full-time programmes, where at least half of ECTS credits under the programme curriculum are obtained for courses involving the direct participation of academics or other course lecturers and students

- 2) part-time programmes defined in a Senate resolution, where less than half of ECTS credits under the programme curriculum may be obtained involving the direct participation of academics or other course lecturers and students.
5. Courses in full-time programmes are taught separately from courses in part-time programmes.
6. Full-time first-cycle programmes shall last at least 6 semesters or at least 7 semesters if the programme curriculum includes learning outcomes that enable students to obtain engineer's competences.
7. Full-time second-cycle programmes shall last from 3 to 5 semesters.
8. Full-time long-cycle master's programmes shall last from 9 to 12 semesters.
9. Part-time programmes may last longer than corresponding full-time programmes.
10. An academic year shall run from 1 October until 30 September and be divided into two semesters.

§ 35

1. Post-graduate programmes shall last at least two semesters and offer partial qualifications at Level 6, 7 or 8 of the Polish Qualifications Framework.
2. A post-graduate programme curriculum shall define the learning outcomes for partial qualifications taking into account second-cycle characteristics at Level 6, 7 or 8 of the Polish Qualifications Framework set out in regulations issued under Article 7 paragraph 3 and 4 of the Integrated Qualifications System Act of 22 December 2015 and allow students to obtain at least 30 ECTS credits.
3. Post-graduate programmes may be attended by a person who has full qualification at Level 6 or higher obtained within the system of higher education and science.
4. A person who has completed a post-graduate programme receives a diploma certifying completion of the programme. The template of the diploma is defined by the entity managing the post-graduate programme.

§ 36

1. The education of doctoral students prepares them for a doctoral degree and takes place at a doctoral school.
2. Collegium, in accordance with the Law, may manage a doctoral school independently or in partnership with an academic higher education institution, a Polish Academy of Sciences institute, a research institute or an international institute.
3. The education of doctoral students shall last between 6 and 8 semesters.

§ 37

The organisation and programme of studies and the resultant rights and obligations of students, learners and doctoral students shall be specified by rules and regulations drawn up under the Law and regulations of the minister responsible for higher education.

§ 38

1. Classes are taught by academics employed at Collegium who have the competences and experience ensuring the proper execution of classes and by other persons who have such competences and experience.
2. As part of a programme curriculum:

- 1) of a practical profile — no less than 50% of class hours shall be taught by academics employed at Collegium as their primary employer
- 2) of a general academic profile — no less than 75% of class hours shall be taught by academics employed at Collegium as their primary employer.

§ 39

1. Admission shall take place by way of:
 - (1) enrolment
 - (2) confirmation of learning outcomes
 - (3) a transfer from another higher education institution or a foreign higher education institution.
2. Collegium shall define the conditions, procedure and the start and end dates of enrolment as well as the way it is conducted.

§ 40

1. A person admitted to study in a degree programme in Polish acquires student rights upon matriculation and taking the following oath:

“Przyrzekam uroczyście — sumiennie i wytrwale dążyć do zdobywania wiedzy i własnego rozwoju, dociekać prawdy, a swoją postawą zawsze dawać jej świadectwo, szanować mienie i dobre imię Collegium Civitas, przestrzegać praw studenckich i obyczajów akademickich, a całym swym postępowaniem wobec wspólnoty pracowników, studentów i słuchaczy Uczelni dbać o honor, godność i uczciwość.”
2. A person admitted to study in a degree programme in English acquires student rights upon matriculation and taking the following oath:

“I solemnly swear to diligently and persistently seek knowledge, personal development and truth, and always bear witness to it, respect the property and good name of Collegium Civitas, observe academic rules and customs, and to uphold honour, dignity and honesty in all my conduct toward Collegium Civitas employees, students and learners.”

§ 41

1. The organisation of degree programmes and the associated rights and obligations of students are specified by the Rules and Regulations of Studies.
2. In order to complete a degree programme and obtain a degree certificate, a student shall:
 - 1) achieve the learning outcomes set out in the programme curriculum that were assigned at least:
 - a) 180 ECTS credits — in the case of first-cycle programmes
 - b) 90 ECTS credits — in the case of second-cycle programmes
 - c) 300 ECTS credits — in the case of long-cycle master’s programmes lasting 9 or 10 semesters
 - d) 360 ECTS credits — in the case of long-cycle master’s programmes lasting 11 or 12 semesters
 - (2) receive a positive grade for the degree thesis — in the case of second-cycle programmes and long-cycle master’s programmes, and in the case of first-cycle programmes only if this is provided for in the programme curriculum

- (3) take a degree examination.

CHAPTER V COLLEGIUM STUDENTS

§ 42

A student is obliged to abide by the oath and the Rules and Regulations of Studies.

§ 43

1. A student shall bear disciplinary responsibility for any violation of rules valid at Collegium Civitas and any act below student dignity.
2. A student shall not be punished for the same offence by both the Rector and the disciplinary board.
3. Disciplinary sanctions include:
 - (1) an admonition
 - (2) a reprimand
 - (3) a reprimand with a warning
 - (4) suspension of specific student rights for a period of up to 1 year
 - (5) expulsion from Collegium Civitas.
4. The disciplinary proceedings representative for students shall be appointed and dismissed by the Rector from among Collegium academics. Article 277 paragraph 4 point 1 paragraph 5 of the Law shall apply *mutatis mutandis* to the disciplinary proceedings representative.
5. Student disciplinary cases are decided by the disciplinary board for students and the disciplinary board of appeal for students appointed from among academics and Collegium students. Article 278 paragraph 7 and 280 point 1 of the Law shall apply *mutatis mutandis* to the disciplinary boards.
5. Members of the disciplinary board for academics shall be appointed by the Rector among academics and students.
6. The disciplinary board for students shall be composed of 3 members and decide cases as an adjudicating panel composed of the adjudicating panel chairperson, who is an academic, as well as an academic and a student.
7. The procedure and rules of disciplinary proceedings conducted by the Disciplinary Proceedings Representative and disciplinary boards against students are laid down by the Law and separate regulations.

§ 44

1. Collegium students form the Student Government, which is the exclusive representative body of the Collegium student community as a whole.
2. The Student Government Rules and Regulations shall enter into force by way of a regulation, after the Rector states that it complies with the Law and the Statutes.
3. The Rector shall repeal a Student Government resolution that does not comply with applicable laws, the Statutes of Collegium, the Rules and Regulations of Studies or the Student Government Rules and Regulations.

4. Collegium shall ensure the Student Government bodies the financial resources necessary for their operation.
5. Participants of doctoral degree programmes at Collegium form the Doctoral Student Government.

§ 45

1. Members of the Collegium Civitas Community have the right to organise meetings on Collegium's premises.
2. Organising a meeting on Collegium's premises requires the Rector's consent.
3. The organisers of a meeting shall notify the Rector of the meeting no later than 24 hours before the meeting commences. In urgent cases, the Rector may accept the notification at shorter notice.
4. The Rector shall refuse to give consent referred to in paragraph 2 or forbid the organisers to organise and hold a meeting if its objectives or agenda are unlawful.
5. The Rector may delegate a representative to a meeting.
6. The Rector or the Rector's representative shall dismiss a meeting upon prior notification to the organisers, if any applicable laws have been violated in the course of the meeting.

CHAPTER VI COLLEGIUM PROPERTY AND FINANCES

§ 46

Collegium property includes ownership and other proprietary rights.

§ 47

In particular, Collegium revenues include:

- 1) fees paid by candidates
- 2) fees paid by students, learners and participants of other forms of education organised by Collegium
- 3) state budget subsidies, including subsidies for measures to establish conditions for students and doctoral students with disabilities to fully involve them in the learning process
- 4) revenues from donations, successions, bequests and fundraising
- 5) non-returnable foreign funding
- 6) income from interest
- 7) income from operating a business pursuant to the Statutes
- 8) income from development, scientific and research activity.

§ 48

1. The Rules Governing Collegium Fees and the amount of fees paid by students shall be determined by the Rector after consultation with the Chancellor or the Bursar and the Student Government.

2. The Rules Governing Collegium Fees and the amounts of fees paid by students and participants of other forms of education shall be determined by the Rector after consultation with the Chancellor and the Bursar.

§ 49

1. Collegium may establish an internal fund from its own resources to grant scholarships and awards to its employees, students and doctoral students.
2. The rules of establishment of the fund and terms of scholarship awards shall be determined by the Rector.

§ 50

1. Collegium may operate a business to pursue its statutory objects, including publishing, research and teaching as well as consulting, analysis and any activity related to culture, leisure and sports.
2. Collegium may operate a business via financially separated organisational units in a legally permissible form.

§ 51

1. The declarations of intent on matters set out in § 21 paragraph 1 point 2 shall be made on behalf of Collegium by the Rector after the Chancellor affixes the Chancellor's countersignature.
2. The Rector may grant a power of attorney on behalf of Collegium within the scope defined in the power of attorney. The granting of a power of attorney shall not release the proxy from the obligation to obtain the Chancellor's countersignature.

CHAPTER VII LIQUIDATION OF COLLEGIUM

§ 52

1. Collegium may be liquidated by way of decision made by the Founder or if Collegium's licence to operate granted by the minister responsible for higher education expires.
2. Liquidation is a process where Collegium's tangible and intangible assets are administered after satisfying or securing claims of its creditors, in particular its employees, students, learners and participants of the remaining forms of education.

§ 53

1. Collegium is liquidated by a liquidator appointed by the Founder.
2. The liquidator assumes the powers of Collegium bodies upon putting Collegium into liquidation.
3. The liquidation costs and remuneration for the liquidator shall be deducted from Collegium's assets.
4. If the liquidation costs exceed the value of Collegium's assets, the liquidation costs shall be deducted from the Founder's assets.
5. Collegium's assets remaining after creditors' claims have been satisfied shall be transferred to the Founder.

CHAPTER VIII
FINAL PROVISIONS

§ 54

1. The Statutes shall enter into force upon adoption by the Collegium Civitas Senate with effect from 1 October 2019.
2. The makeup of the Collegium Civitas Senate shall be adjusted to comply with the provisions of the Collegium Civitas Statutes set out in paragraph 1 by 30 September 2019.