STUDENT APPLICATION FORM
STUDIES IN ENGLISH

Summer admissions: entry in the autumn semester of the 2013/2014 academic year (start in October 2013)

Please write clearly and legibly: use capital letters or type

Surname/Family name:

First/Given Name and Other Name/s:

1. PROGRAM INFORMATION
Choose a program you would like to enroll in:

3-year BA Programs at the Department of International Relations (BA degree in International Relations with tracks in corresponding areas):

☐ BA in International Relations
☐ BA in Media, Diplomacy and International Negotiations
☐ BA in International Business
☐ BA in European Studies
☐ BA in Management and Marketing in Cross-Cultural Context

2-year MA Programs at the Department of International Relations (MA degree in International Relations with specialization in corresponding areas):

☐ MA in International Relations
☐ MA in Intercultural Communication and New Media
☐ MA in Diplomacy and Intercultural Studies
☐ MA in International Business and Negotiations
☐ MA in European Studies
☐ MA in Management and Global Affairs

A co-funded by ESF 2-year MA Program at the Department of Political Science:
☐ MA in Asian Studies
2. YOUR PERSONAL DETAILS

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<th>Surname/Family name:</th>
<th>Title: Mr/Mrs/Miss/Ms/Dr (please circle)</th>
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<tr>
<td>First/Given Name and Other Name/s:</td>
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<td>Parents’ names</td>
<td>Father’s:</td>
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<td>Date of birth (dd/mm/yy)</td>
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<td>Permanent Address</td>
<td>Correspondence Address <em>(if different)</em></td>
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<td>Telephone (landline):</td>
<td>Fax:</td>
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<td>Telephone (mobile):</td>
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**The following information is required by the University in order to process your application:**

Your country of citizenship:

Place of Birth:

Your passport:

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<th>Country:</th>
<th>Series:</th>
<th>Number:</th>
<th>Valid until:</th>
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Financial support: Self-reliance: [ ] Reliance on parents or legal guardians: [ ]

Current residency (type): Metropolitan: [ ] Countryside: [ ]

Permanent residency in Poland? Yes: [ ] No: [ ]

3. EDUCATION/DEGREES OBTAINED *(all fields have to be filled in)*

Secondary / High School:

Name of School: 

Address: 

City: 
Country: 
Date of Graduation: 
Number of high school diploma: 

**BA degree or a BA degree equivalent, post-secondary degrees (to be filled in by MA program candidates only):**

Name of School: 
Address: 
City: 
Country: 
Year of Graduation: 
Field of Studies: 
Degree Obtained (if none, then indicate the number of years completed): 
Number of diploma: 

4. **PROOF OF PROFICIENCY IN ENGLISH:**

Type of the certificate: 
Result: 

*If you are a Polish citizen or a permanent resident in Poland who completed your high school in Poland, you do not need to send us any proof of proficiency in English. If we are in doubt about your language qualifications we will invite you for an interview.*

*If you are a prospective student from a non-English speaking country, then, according to the Polish law, we have to ask you to submit us your scores gained in one of the language tests listed here: www.civitas.pl/pub/admissions/COLLEGIUM_CIVITAS_English_language_tests_and_scores.pdf You do not need to write and send us any essay.*

5. **APPLICATION PACKAGE** (Please make sure that you collect all the documents below and send them together with the completed application form to Admissions, Collegium Civitas, Plac Defilad 1, 00-901 Warsaw, Poland):

- Application form
- Copy of the High School Diploma with a copy of the high-school transcript with the grading scale.
- Legalization of the High School Diploma or the apostille of it (more details are available on the Collegium Civitas web-site)
- Opinion/Certificate about high school diploma (more details are available on the Collegium Civitas web-site)
- Copy of the BA or MA Diploma with a copy of the transcript with the grading scale (only for candidates applying to a 2-year MA Program)
Legalization of the BA or MA Diploma or the apostille of it (more details are available on the Collegium Civitas web-site). (only for candidates applying to a 2-year MA Program)

Opinion/Certificate about BA or MA diploma (more details are available on the Collegium Civitas web-site)

Copy of your passport or official ID (only the page(s) showing your name, picture and passport number)

Copy of a certificate of good health from your physician

Receipt of payment of the Application Fee of 65 Euro paid to Collegium Civitas, Plac Defilad 1, 00-901 Warsaw, Poland
Bank BPH S.A.; Bank’s address: al. Pokoju 1, 31-548 Kraków, Poland
account number: 04 1060 0076 0000 3210 0018 9264 SWIFT: BPHKPLPK

Proof of Proficiency in English: only for international candidates

6. DECLARATION

I agree to receive e-mail messages concerning the admissions issues and University events to the above-written e-mail account

The statements in this form are to the best of my knowledge and belief correct. I confirm that my diploma entitles me to apply for admission to any kind of university studies in the country within which education system the institution issuing the certificate operates. I understand that any offer of a place as a student of Collegium Civitas that I may receive from the University will be based upon the information given in this form, and that if I am found to have given false information, the offer may be withdrawn. I understand that the information supplied in this form will be retained by the University and will be used for the purpose of processing my application. In the event that my application is successful I understand that the information will form part of my student record.

I understand that filling-in on-line registration form is not equal to submitting complete application package. I understand that to be registered as a candidate I have to provide Collegium Civitas with the necessary admission documents in the form required by the university.

I am familiar with Collegium Civitas application fee, entry fee and tuition fee details. I understand that both application and entry fees are not refundable.

I agree to have my personal data processed during the admission procedure at Collegium Civitas in accordance with the Act about Personal Details Protection dated August 29 1997 (Journal of Laws, 2002, No. 101, art. 926 with further changes).

Signed……………………………………………………………………… Date……………………………………